



CATHEDRAL COLLEGE WANGARATTA

A school of The Anglican Schools Commission (Inc.)

Middle and Senior School Teacher Assistant 2019

Applications are invited at Cathedral College Wangaratta for a Middle and Senior School Teacher Assistant. Certificate III in Education Support and experience in schools is essential.

All Teacher Assistants work collaboratively in a team with teaching staff, assisting in building a positive community and exciting, inquiry-based learning environments which engage and challenge young learners. All Teacher Assistants at Cathedral help to create a warm, caring and safe environment to support students and teachers in ways that improve the overall quality of care, community and learning. The Middle and Senior School Teacher Assistant will provide practical support to the teaching staff, assist with student learning, and guide innovative learning programs designed to cater for the individual learning needs of each student with the context of a classroom community of learners. This will be a full time position in 2019 and beyond.

Key Responsibilities

- Certificate III in Education Support and experience in schools is essential.
- Work with teachers to develop and provide a creative learning environment.
- Work with students individually and in small groups to support learning.
- Assist with the documentation of student learning experiences and other administrative duties.
- Establish and implement inclusive and positive interactions to engage and support all students in classroom activities.
- Collaborate and liaise closely with all staff to ensure a cohesive delivery of The College academic and cocurricular programs.
- Develop and foster a positive relationship with students and the broader College Community through attendance at Chapel, School Assemblies, House sessions and various co-curricular activities.
- Possess knowledge of current available resources and their application to levels of study.

discover

belong

achieve

- Use student assessment data to analyse and evaluate student understanding of subject/content, identifying interventions and modifying teaching practice.
- Establish and maintain respectful collaborative relationships with parents/carers regarding their children's learning and wellbeing.
- Contribute to the overall teamwork and support of the staff team at relevant Year Level and across the Campus.
- Assist with preparation of materials for student projects and experiences.
- Assist with student supervision and behaviour management in either/both the indoor and outdoor learning environments, including supervision of lunch where applicable.
- Support student development and learning.
- Maintain classroom and outdoor storage areas where applicable.
- Support the physical and social development of students.
- Provide care and support to students with physical disabilities (this may include assisting with toileting).
- Support students with special needs.
- Attend meetings and professional development as required.
- Provide any other assistance as required by teaching staff.
- Perform duties in a manner which is without an unacceptable level of risk to their own health and safety, other employees, students or the College community in general, making risk prevention a priority.
- Participate in professional and community networks and forums to broaden knowledge and improve practice, undertaking activities to maintain professional growth appropriate to ongoing personal development.

Child Safety

- Provide students with a safe environment.
- Provide advice and support on child protection issues as required.
- Be familiar with and comply with the College's child safe policy and code of conduct, and any other procedures relating to child safety.
- Proactively monitor and support student wellbeing.
- Exercise pastoral care in a manner which reflects school values.
- Implement strategies which promote a healthy learning environment.
- Demonstrate a duty of care to students in relation to physical and emotional wellbeing.

Teachers at Cathedral College Wangaratta are dynamic, enthusiastic professionals who are involved in all aspects of College life. The successful applicant will have a genuine love of engaging, challenging and inspiring students to be the best learners they can be. Remuneration will be in accordance with the College's Workplace Agreement.

Please forward your application with references and contact numbers by Friday June 21 to the Principal, Mr Adrian Farrer at principal@cathedralcollege.vic.edu.au

Cathedral College Wangaratta is an Equal Opportunity Employer and a Child Safe School

discover

belong

achieve