

## Introduction

The Cathedral College Wangaratta Outside School Hours Service (OSHC) was established to meet the needs of families of the school. The service provides After School Care and Pupil Free Day Care.

The service operates to provide high quality child care in a safe, enjoyable and caring environment. This service is provided at a minimal cost and enables parents to pursue employment, training, opportunities leading to employment, recreation and personal interests.

Each afternoon there is a wide variety of activities that are prepared and implemented in a friendly and safe environment. The program provides for the children's social, emotional, intellectual, language, physical and creative needs. In this way the service endeavours to complement the school's activities and be consistent with the school's policies and practices.



## Arrival

Upon arrival at the OSHC service the children will be signed in by the Staff, wash their hands and have afternoon tea, participate in group discussion and share any news. The children participate in supervised leisure/learning experiences within our indoor and outdoor environments, such as art and craft, board games, computers games, homework tasks, watching movies, music/dancing, science experiments and group games.



## Departure

Parents/Guardians or Authorised Persons are required to collect their children before 6:00 pm and ensure they are signed out. Any messages, sharing of information regarding the child's day or forms/notes will be given at departure.

## Service Operation Times

The service operates Monday to Friday during school terms for the following sessions:

After School Care 3:15pm to 6:00pm  
Early Finish Days 2:15 pm to 6:00pm  
Pupil Free Days 8:00am to 6:00pm

## Fees

### **After-school Care (3.15pm - 6.00pm)**

\$20.00 per child per session *(afternoon tea provided)*

### **Early Finish Days (2.15pm - 6.00pm)**

\$25.00 per child per session *(afternoon tea provided)*

### **Pupil Free Days (8.00am - 6.00pm)**

\$42.00 per child per session *(no meals provided)*

### **Late Fee (pickup after 6.00pm)**

\$15.00 per 1/2 hour or part thereof

### **Cathedral Care (3<sup>rd</sup> Week of Mid Year Holidays)**

\$ 34.00 per child 8.00am – 4.00pm *(no meals provided)*

## Child Care Subsidy

Child Care Subsidy is available to all eligible families. Parents/Guardians must complete an activity assessment on the Human Services mygov website to ascertain their eligibility and will need to provide their Customer Reference Numbers (CRN) for both the eligible parent/guardian and their child. Families also have the option not to claim the Child Care Subsidy.

## Bookings and Cancellations

Please contact the OSHC Coordinator or Student Services on 5722 2144 or [oshc@cathedralcollege.vic.edu.au](mailto:oshc@cathedralcollege.vic.edu.au).

Parents and Guardians are asked to notify the OSHC Service or Student Services of any cancellation or changes by 2:00pm each day. If you do not cancel your booking by 2:00pm, session charges will apply.

## Homework

We understand that children who attend the service full time may find it difficult to undertake homework tasks at home. Our service supports positive relationships between families and school life and therefore we offer an opportunity for the children to complete some homework tasks for approximately 30 minutes during the afternoon session.

We do ask that parents understand that the OSHC Staff will not be responsible for checking or ensuring completion of homework.



## The National Quality Framework

Our program is based on the National Quality Framework developed by the Council of Australian Governments for all Child Care and Education Services.

The School Age Framework has been developed for school age care services as a guide for providing a program that enriches the children's well-being and development.

## Enrolment

Enrolment forms are available from the OSHC Service, Website and Student Services

If you wish to book a place, please contact the OSHC Coordinator, Mrs Donna Brokken on 5722 2144 or [oshc@cathedralcollege.vic.edu.au](mailto:oshc@cathedralcollege.vic.edu.au). All forms must be submitted to the OSHC Coordinator before a child can commence care.



**CATHEDRAL COLLEGE WANGARATTA**

*A school of The Anglican Schools Commission (Inc.)*

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# Outside School Hours Care

# OSHC

## FOR 2019

